Privacy Policy

This Privacy Policy sets the rules based on which any of information collected about you including the personal data and cookies are processed by us.

1. General information

- 1. This policy applies to the Website, operating under the url address: www.dolecki.eu
- 2. The Website Operator and the personal data Administrator is: DOLECKI Sp. z o.o. (DOLECKI Machinery), ul. Asnyka 13, 41-800 Zabrze, Poland, Tax Identification Number PL6482807499, REGON 520735408, KRS 0000944710, District Court in Gliwice, 10th Commercial Division of the National Court Register, share capital of PLN 2,000,000.
- 3. The contact address of the Operator's email is: info@dolecki.eu
- 4. The Operator is the Administrator of your personal data in relation to data provided voluntarily on the Website.
- 5. The Website uses personal data for the following purposes:
 - o running a newsletter;
 - o handling of queries via a form;
 - o implementation of ordered services;
 - o presentation of the offer or information.
- 6. The Website performs the functions of obtaining information about the Users and their actions in the following way:
 - 1. Through the data entered voluntarily in forms, that are entered into the Operator's systems.
 - 2. By saving cookies files on the terminal equipment.

2. Selected data protection methods used by the Operator

- 1. Places of login and entering personal data are protected in the transmission layer (SSL certificate). As a result of this, the personal and login data entered on the Website are encrypted on the User's computer and may be read only on the target server.
- 2. The Operator periodically changes his administrative passwords.
- 3. The Operator regularly makes backup copies in order to protect data.
- 4. An important element of data protection is a regular update of all software used by the Operator to process personal data, which in particular means regular updates of programming components.

3. Hosting

1. The Website is hosted (technically maintained) on the Operator's server: another company.

4. Your rights and additional information on how the data is used

- 1. In certain situations, the Administrator has the right to pass on your personal data to other recipients, if it is necessary to perform the contract concluded with you or to fulfill the obligations incumbent on the Administrator. This applies to such groups of recipients as:
 - o hosting company based on the principle of entrusting;
 - o couriers;
 - o postal operators;
 - o authorised employees and co-workers, who use the data, to achieve the purpose of the Website.
- 2. Your personal data processed by the Administrator for no longer than it is necessary to perform related to them activities as specified in separate regulations (e.g. on keeping accounts). With regard to marketing data, the data will not be processed for more than 3 years.
- 3. You have the right to request from the Administrator:
 - o access your personal data;
 - o rectify them;
 - o remove;
 - o limit processing;
 - o and transfer the data.
- 4. You have the right to object to the processing of personal data for the purposes of legally substantiated interests pursued by the Administrator, including profiling, however, the right of objection cannot be executed if there are valid legal substantiated grounds for processing, overriding to you interests, rights and freedoms, in particular establishing, investigating or defending claims.
- 5. The Administrator's actions are subject to a complaint to the President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warszawa.
- 6. Providing personal data is voluntary, but necessary to service the Website.
- 7. The actions may be taken, in relation to you, consisting of automated decision making, including profiling to provide services under the concluded contract and for the purpose of conducting direct marketing by the Administrator.
- 8. Personal data is not transferred from third countries within the meaning of the provisions on the protection of personal data. This means that we do not send them outside the European Union.

5. Information in forms

- 1. The Website collects information provided voluntarily by the User, including personal data, if they are provided.
- 2. The Website may save information about the connection parameters (time, IP address).
- 3. The Website, in some cases, may save information facilitating the linking of data in the form with the email address of the User filling out the form. In this case, the User's email address appears inside the url of the Site containing the form.

4. The data provided in the form is processed for the purpose resulting from the function of a specific form, e.g. to process the service request or commercial contact, registration services, etc. Each time, the context and description of the form clearly inform what it is used for.

6. Administrator's logs

1. Information on the behavior of the Users on the Website, may be a subject to login. These data are used to administer the Website.

7. Significant marketing techniques

1. The Operator uses statistical analysis of the Website traffic through Google Analytics (Google Inc. with its registered office in the USA). The Operator does not provide personal data to the operator of this service, but only anonymised information. The service is based on the usage of cookies in the User's terminal equipment. The User may view and edit information derived from cookies by using the tool: https://www.google.com/ads/preferences/ in terms of information about User's preferences collected by the Google advertising network.

8. Information about cookies

- 1. The Website uses cookies.
- 2. Cookies are IT data, in particular text files, which are stored on the terminal equipment of the Website User's and are intended for using the Website's sites. Cookies usually contain the name of the website from which they originate, their storage time on the terminal equipment and a unique number.
- 3. The entity that places cookie files and obtains access to them on the terminal equipment of the Website User is the Website operator.
- 4. Cookies are used for the following purposes:
 - 1. maintaining the Website user's session (after logging in), thanks to which the User does not have to re-enter the login and password on every subweb of the Website:
 - 2. achieve the objectives set out above in the section "Significant marketing techniques".
- 5. The Website uses two basic types of cookies: "session" and "persistent" cookies. Session cookies are temporary files that are stored on the User's terminal equipment until logging out, leaving the website or turning off the software (web browser). Persistent cookies are stored in the User's terminal equipment for the time specified in the cookie file parameters or until they are deleted by the User.
- 6. Software for browsing websites (web browser) usually by default allows the storage of cookies on the terminal equipment of the User. Website Users may change the settings in this scope. The web browser allows you to delete cookies. It is also possible to automatically block cookies. Detailed information on this subject is provided in help or documentation of the web browser.
- 7. Restrictions on the use of cookies may affect some of the functionalities available on the Website.
- 8. Cookies placed on the terminal equipment of the Website User may also be used by entities cooperating with the Website operator, in particular this concerns the

companies as: Google (Google Inc. with its registered office in the USA), Facebook (Facebook Inc. with its registered office in the USA), Twitter (Twitter Inc. based in the USA).

9. Managing cookie files - how to give and withdraw a consent in practice?

- 1. It is possible to change the browser settings if the User does not want to receive cookies. We provide that disabling the cookies operation indispensable for authentication processes, safety, maintaining User's preferences may impede, and in extreme cases prevent the usage of websites.
- 2. In order to manage cookies settings, select the web browser from the below list you use and follow the instructions:
 - o Edge
 - o Internet Explorer
 - o Chrome
 - o Safari
 - o Firefox
 - o Opera

Mobile devices:

- o Android
- o Safari (iOS)
- Windows Phone